

## PERSONAL INFORMATION

## Lamiya Panahova



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Sex Female | Date of birth 02/07/1993

## WORK EXPERIENCE

05/11/2018–Present

**Coordinator**

Khazar University, Baku (Azerbaijan)

- Coordinating the admission of international students
- Coordinating international student orientation and engagement
- Coordinating student/staff exchange programs
- Assisting in implementation of other international projects

20/06/2017–20/10/2018

**Leading specialist**

Accreditation and Nostrification Office under the Ministry of Education of Azerbaijan Republic, Baku (Azerbaijan)

- Participating in the development of quality assurance systems of the universities in Azerbaijan
- Drafting and coordinating projects within European Union's Eastern Partnership Program
- Holding trainings in local universities in quality assurance development

15/09/2016–26/06/2018

**Teaching instructor (adjunct from June 2017)**

Baku Engineering University (formerly known as Qafqaz University), Baku (Azerbaijan)

- Instructing modules of "Intercultural relations" and "Comparative foreign policy of Azerbaijan and neighboring countries" to undergraduate students
- Preparing syllabus, setting tests, examination papers and exercises

22/10/2013–22/12/2013

**Intern**

Permanent Secretariat of the National Commission for UNESCO, Baku (Azerbaijan)

- Translating documents from English to Azerbaijani and vice versa
- Answering e-mails and calls
- Writing letters to required bodies and registering incoming letters

## EDUCATION AND TRAINING

07/09/2015–31/08/2016

**MLitt in International Security Studies**

EQF level 7

University of St Andrews, St Andrews (United Kingdom)

- International Security Studies
- Critical Security Studies
- UN peacekeeping
- Peace and conflict in post-communist Eurasia

Dissertation: *Reasons behind intractability of ethnic conflicts - case of Nagorno-Karabakh, Abkhazia, and South Ossetia*

15/09/2014–16/06/2017 **MA in International Relations and Diplomacy** EQF level 7  
 Baku Engineering University, Khirdalan (Azerbaijan)  
 - Security issues in the South Caucasus  
 - Relations among civilizations in Eurasian area  
 - Role of South Caucasus region in energy security  
 - Theoretical aspects of contemporary conflicts  
  
 Dissertation: *Russia's Ukraine policy in the framework of "Russian-Western relations"*

15/09/2010–16/06/2014 **BA in International Relations** EQF level 6  
 Academy of Public Administration under the President of the Republic of Azerbaijan, Baku (Azerbaijan)  
 -History of International Relations  
 -Theory of International Relations  
 - World Politics  
 - Globalization and integration processes

06/02/2016–20/04/2016 **Online certificate in Project Management**  
 University of California Irvine Extension  
 - Initiating and planning projects  
 - Budgeting and scheduling projects

**PERSONAL SKILLS**

Mother tongue(s) Azerbaijani

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C2
Turkish	C2	C2	C1	C1	C1
Russian	C1	C1	B2	B2	B2
German	B1	B1	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
 Common European Framework of Reference for Languages

Communication skills - Communication skills gained with working with students and large communities  
 - Easy adaptation to new environments

Organisational / managerial skills - Good organizational skills gained via the organization of events and trainings as a requirement of my job experience

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid